

Safety Inspection Checklist – Portable Extension Ladders (Note: some inspection items may only apply to ladders made from specific materials)

Yes	No	N/A	INSPECTION ITEM	COMMENTS
			Are the side rails on each section of the extension ladder free of damage such as splits, bends, dents, cracks, splintering and breaks?	
			Are all ladder rungs free of damage such as splits, bends, dents, cracks, splintering, and breaks that compromise operation and/or structural integrity?	
			Are all ladder rungs and side-rails free from slippery materials such as grease or oil?	
			Are the rope and pulley system provided on longer models of extension ladders free from damage and firmly secured?	
			Are all fasteners on the ladder, such as screws, rivets, bolts and pins, in place and firmly secured?	
			Are the non-slip safety feet or shoes that were installed by the ladder manufacturer in place and free from damage?	
			Are ladder rung locks and their attachments free of damage and able to lock into / remain in place when the ladder is set up?	
			Are ladder surfaces / components free of burns, blisters, or other damage caused by flames and/or excessive heat?	
			Are all ladder surfaces / components free of rust and corrosion, as well as sharp edges and projections?	
			Is the ladder free from paint or other opaque coatings that could conceal damage?	
			Is the ladder free from any make-shift repairs and/or modifications?	
			Are all manufacturer stickers or labels identifying ladder classification, rating, capacity, and limitations in place and legible?	
			OTHER OBSERVATIONS:	

Name of Company / Organization: _____

Area, Department, or Job Site Inspected: _____

Name of Inspector: _____

Date of Inspection: _____