

Safety Inspection Checklist – Portable Ladder Storage Areas

| Yes | No | N/A | INSPECTION ITEM | COMMENTS |
|-----|----|-----|---|----------|
| | | | Are portable ladders stored in an area where they are NOT exposed to direct sunlight for prolonged periods of time? | |
| | | | Are portable ladders stored in an area where they are NOT exposed to contact with hot surfaces or near sources of high heat, flames, and/or sparks? | |
| | | | Are portable ladders stored in an area where they are NOT exposed to water or other forms of moisture? | |
| | | | Are portable ladders stored in an area where they are NOT exposed to being struck by moving equipment or machinery? | |
| | | | Are portable ladders stored in an area where they are NOT going to make contact with nearby electrical lines or equipment when picked up and moved? | |
| | | | Are portable ladders stored in an area where they are NOT going to make contact with overhead obstructions such as sprinkler heads or water lines when picked up and moved? | |
| | | | Are portable STEP ladders stored upright in the closed (folded) position to prevent sagging and/or twisting? | |
| | | | Are portable EXTENSION ladders stored flat and in the retracted position so as to prevent unnecessary sagging and/or twisting? | |
| | | | Are portable ladders that are subject to falling or being knocked over secured in place with a strap or other retaining device? | |
| | | | Are portable ladders free from equipment/tools/other objects hanging on and/or leaning against them? | |
| | | | Are the floors near where portable ladders are stored free of equipment/machinery/tools/objects that can cause a worker to trip when accessing/placing/moving a ladder? | |
| | | | OTHER OBSERVATIONS: | |

Name of Company / Organization: _____

Area, Department, or Job Site Inspected: _____

Name of Inspector: _____

Date of Inspection: _____